

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
Wednesday, April 2, 2025**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, April 2, 2025 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Michael D. Utevsky, Deputy Mayor Lisa Davidson, Trustees Daniel W. White, Judith C. Ogden and Trustee Jeffrey D. Fischer. Also, in attendance Village Administrator/Clerk, Margaret O'Keefe; Village Treasurer, Patricia Mulderig; Building Inspector, Robert O'Shea; Police Chief, Charles M. Lohmann and Dir. of Highway Operations, Frank Prinzevalli. Not in attendance Village Attorney, Brian T. Egan.

Pledge of Allegiance.

Mayor - Michael D. Utevsky:

- Village officials met with FEMA representatives. Discussion ensued. No action taken.
- It was, upon motion by Deputy Mayor Davidson, second by Trustee Ogden, abstention by Trustee White and adopted (4-0-1):
RESOLUTION #177-24
BE IT RESOLVED, to authorize and direct Mayor Utevsky, in his official capacity, to execute the Faithful Performance Bond insurance policy with Travelers Casualty & Surety Co. as quoted by Salerno Brokerage Corp.,
BE IT FURTHER RESOLVED, to authorize and direct the village treasurer to release payment in the amount of \$1,195.00 immediately.
- It was, upon motion by Trustee White, second by Deputy Mayor Davidson, abstention by Trustee Fischer and adopted (4-0-1):
RESOLUTION #178-24
Minutes of March 5, 2025, 7 PM meeting of the Board of Trustees were presented.
RESOLVED, to adopt the minutes of the above meeting as presented.
- It was, upon motion by Trustee White, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #179-24
WHEREAS, the Board of Trustees has reviewed the obsolete office/computer equipment inventory prepared by the village clerk, and
WHEREAS, upon review the Board has deem said items as obsolete and surplus,
BE IT RESOLVED, to authorize and direct the destruction of said equipment. The inventory to be attached to the official minutes.
- It was, upon motion by Deputy Mayor Davidson, second by Trustee White, and unanimously adopted:
RESOLUTION #180-24
RESOLVED, to authorize and direct the village clerk to post and publish a public hearing on the Verizon Franchise Renewal Agreement to be held on Wednesday, May 7, 2025 at 7 PM, 500 North Country Rd., St. James, NY 11780.

Financials – Patricia A. Mulderig, Village Treasurer:

- It was, upon motion by Trustee White, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #181-24
RESOLVED, to adopt and ratify vouchers itemized in Batch #'s 207, 209, 211 and 212 in the amount of \$29,630.19 for payment on March 19, 2025.

- It was, upon motion by Trustee Fischer, second by Trustee White, and unanimously adopted:
RESOLUTION #182-24
RESOLVED, to adopt and ratify vouchers itemizes in TA Batch #210 in the amount of \$507.50 for payment on March 19, 2025.
- It was, upon motion by Trustee White, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #183-24
RESOLVED, to adopt and ratify vouchers itemized in Batch #'s 217, 218 and 219 in the amount of \$12,597.65 for payment on March 19, 2025.
- It was, upon motion by Deputy Mayor Davidson, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #184-24
RESOLVED, to adopt Abstracts #225, 226, 227, 229, 231 and 232 in the amount of \$35,476.52, be paid from the General Fund.
- It was, upon motion by Trustee Fischer, second by Deputy Mayor Davidson, and unanimously adopted:
RESOLUTION #185-24
RESOLVED, the village treasurer is authorized and directed to accept the PSEGLI Tax payment in the amount of \$5,756.77 reduced from \$13,045.89 due to the LIPA Reform Act.
- It was, upon motion by Deputy Mayor Davidson, second by Trustee White, and unanimously adopted:
RESOLUTION #186-24
RESOLVED, the village treasurer is authorized and directed to transfer \$2,032.30 from the ARPA Account to General Fund for Amchar expenditure.
- It was, upon motion by Trustee White, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #187-24
RESOLVED, the village treasurer is authorized and directed to transfer \$599.35 from the ARPA Account to General Fund for Cardmember Services expenditure.
- It was, upon motion by Trustee Fischer, second by Trustee White, and unanimously adopted:
RESOLUTION #188-24
RESOLVED, the village treasurer is authorized and directed to transfer \$4,739.46 from the ARPA Account to General Fund for Motorola expenditure.
- It was, upon motion by Deputy Mayor Davidson, second by Trustee White, and unanimously adopted:
RESOLUTION #189-24
RESOLVED, the village treasurer is authorized and directed to transfer \$3,162.02 from the ARPA Account to General Fund for Axon expenditure.
- It was, upon motion by Trustee White, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #190-24
RESOLVED, the village treasurer is authorized and directed to transfer \$1,600.00 from the ARPA Account to General Fund for Harris expenditure.
- It was, upon motion by Trustee White, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #191-24
WHEREAS, ARPA estimates have proven to be less than the total expenditures,
RESOLVED, to authorize and direct the Police Chief to purchase a defibrillator not to exceed a cost of \$2,500.00, and
BE IT FURTHER RESOLVED, to authorize and direct the village treasurer to take the necessary steps to amend and document the ARPA filings for this expenditure.

Highway Department – Frank Prinzevalli, Dir. of Highway Operations:

- Oral Report given.
- It was, upon motion by Trustee White, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #192-24
RESOLVED, to authorize and direct Village Engineer, Dan Falasco to prepare a public bid packet for cobblestone repair,
BE IT FURTHER RESOLVED, to authorize and direct the village clerk to post and publish said bid.

Police Department – Charles M. Lohmann, Police Chief:

- Oral report given.
- Suffolk County Police Department investigation of use of pyrotechnics in the surrounding area.

Building Department – Robert O'Shea, Building Inspector:

- Oral report given.
- Avalon pedestrian underpass is now open.

Highway Commissioner – Judith C. Ogden

- Long Island Sound meeting update. No action taken.

Public Comment

- Correspondence from J. Malken dated March 15, 2025 distributed to the Board. No action taken.
- It was, upon motion by Trustee Fischer, second by Deputy Mayor Davidson, and unanimously adopted:
RESOLUTION #193-24
WHEREAS, the Board wishes to engage the service of a Part-Time Code Enforcement Officer, and
WHEREAS, Suffolk County Civil Service has approved of the creation of said position,
BE IT RESOLVED, to authorize and direct Mayor Utevsky to execute the CS-500 Form, and
BE IT FURTHER RESOLVED, to authorize and direct the village clerk to file said form with SCCS.
- It was, upon motion by Deputy Mayor Davidson, second by Trustee Fischer and unanimously adopted, to move to executive session at 8:43 PM to discuss personnel and litigation. No action taken. It was, upon motion by Trustee Fischer, second by Trustee White and unanimously adopted, to move back to public session at 9:56 PM.
- It was, upon motion by Trustee Fischer, second by Deputy Mayor Davidson, and unanimously adopted:
RESOLUTION #194-24
RESOLVED, to authorize and direct Mayor Utevsky, in his official capacity, to execute Long Island Street Sweepers contract effective March 28, 2025 in the amount of \$6,000.00 for a 2-week rental period.

There being no other matters to be brought before the Board; it was, upon motion by Trustee White, second by Deputy Mayor Davidson and unanimously adopted, to adjourn the meeting at 9:58 PM.

Respectfully Submitted,

Margaret O'Keefe
Village Administrator/Clerk